

# Rotary Club of Livermore

Revision Number: \_\_\_\_\_

Revision Date: \_\_\_\_\_

Date of Policy Creation and Board Approval: 14 SEP 2010

## 12. Duties of Committee Chairs

Each Club committee shall transact its business as delegated to it in the bylaws and such additional business as may be referred to it by the President or the Board.

Each committee chair shall be responsible for regular meetings and activities of the committee, shall supervise and coordinate the work of the committee, and shall report to the responsible Director and to the Board on all committee activities.

Although each President-Elect shall choose which committees are needed to carry out his/her and the Club's goals for the coming Rotary year, certain committees have been found to be very useful. They are:

### CLUB SERVICE

- SPUR Reporters
- SPUR Editor/Printer
- Photographers
- Program Webmaster
- Birthdays/Anniversaries
- Thought for the Day
- Historian
- Song Leader
- Sunshine Club Social
- Avenues of Service
- District Conference
- District Roast/Toast
- Holiday Party
- Mystery Golf
- Interclub Golf
- Demotion Party

### MEMBERSHIP

- New Member Orientation
- Red/Blue Badge Mentor
- Retention
- New Member Social
- Club Roster

### MAJOR EVENTS

- Foundation Fundraiser
- Talent Show
- Crab Feed
- Rodeo Parade
- Fall BBQ
- Bocce Tournament
- S.F. Walk

### PUBLIC RELATIONS

- Community Awareness
- Event Promotion
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### COMMUNITY SERVICE

- Special Projects
- Work Day Team
- Dictionary Project
- Marilyn Ave Sch BBQ
- Holiday Family Gifts
- Mini Grants

### VOCATIONAL SERVICE

- Outstanding Educators
- Career Day
- Youth in Government
- Music Scholarship
- Beyond High School
- READY
- RAVE

### INTERNATIONAL SERVICE

- Int'l Student Wknd
- Int'l Convention
- Alliance for Smiles
- Nepalese Children's Fund
- Safe Drinking Water/ Southern India
- Coaniquem Burn Center
- Int'l Student Exchange
- Russian Sister City

### INTERNATIONAL FOUNDATION

- Matching Grants
- Polio Plus
- Annual Program Fund

### YOUTH SERVICE

- Day at A's for RYLA
- Interact
- RYLA
- Speech Contest
- Outstanding Students