

Rotary Club of Livermore

Revision Number: _____

Revision Date: _____

Date of Policy Creation and Board Approval: 19 FEB 13

28. BANK ACCOUNTS

The Rotary Club of Livermore shall have four bank accounts:

1. Operating account. This account shall contain sufficient funds to cover daily operations needs. It should be large enough to cover normal variation in available funds. Adequate liquidity must be maintained to avoid a cash crunch and a disruption in operations. For example, a temporary imbalance between income (fundraising, dues, etc.) and expenses must not cause a demand on reserve funds. This means that the account will normally hold more than the annual budget amount.

2. Operating Reserve Account. This account shall hold all funds not needed for normal operations of the club. If operation of the club results in a surplus of operating funds, those excess funds shall be transferred to the Operating Reserve Account. This account shall be subject to the Operating Reserves Policy.

3. Rotary Foundation Grants Account. The Rotary Foundations requires that Rotary clubs who want to participate in the Foundation grant programs, must have a Rotary Foundation Grants Account. This account is used to receive and disburse Foundation grant funds, for example for Global Grants. The account must be a non-interest-bearing checking account. This account is required to have this name and the club must be able to supply original deposit slips showing the name.

4. Restricted Funds Account. This account holds funds that are for non-club projects. These are not official, budgeted club projects but the club has agreed to hold funds donated by members to them. Examples are the Nepalese Children's Fund and the Music Scholarship Fund.