

2019-2020

**LIVERMORE ROTARY CLUB—MINI-GRANT APPLICATION**

*This page must be completed in its entirety. Incomplete applications will not be considered.*

**Applicant and/or Organization:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Best Contact Phone #:** \_\_\_\_\_ **E-mail address:** \_\_\_\_\_

**Background/Brief History:** If the grant is being requested by an organization, **BRIEFLY** describe the purpose and history of the organization. If the grant is being requested by an individual, describe your relationship to the project. (What we want to know is: Who are you? Who is it for?)  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Project:** What will the grant be used for? If this is part of a larger project, **BRIEFLY** describe that project. iPads/computers are considered for Math, Science, and Special Day Classes only.  
\_\_\_\_\_  
\_\_\_\_\_

**SUPPORTING PROJECT BUDGET: (REQUIRED)** List all items being sought and indicate those being sought from Rotary. Example: one camera--\$150, five books-\$200, three packs of film paper @ 40=\$120 , and one computer @\$500. All but computer sought from Rotary.  
\_\_\_\_\_  
\_\_\_\_\_

AMOUNT REQUESTED FOR MINI GRANT \$

**ALL SOURCES OF FUNDS: (REQUIRED)** List amounts being sought from all sources.  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL AMOUNT REQUESTED FROM ALL SOURCES \$

**Rotary Club Sponsor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(Signature of a sponsor from the Rotary Club of Livermore is required.)

**Best Contact Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

## **LIVERMORE ROTARY CLUB MINI-GRANT GUIDELINES FOR THE ROTARY YEAR 2019-2020**

Mini-Grants are awarded by the Livermore Rotary Club for up to \$600. Mini-grants are awarded to deserving groups and individuals for projects, activities, and/or materials that benefit the Livermore community.

- **Applications are due:**

**Second Wednesday in September** for the October 9 awards.

**First Wednesday in December** for the January 15 awards.

**First Wednesday in March** for the March 25 awards.

- **It is the responsibility of the applicant to:**

1) Complete the application and have a Rotary member sponsor sign it.

**Note:** All applications must be signed and dated by a member of the Rotary Club of Livermore (noon club) **before sending to Mini Grant Committee.**

Give the grant application to the sponsor in time for the sponsor to submit it by the due date. Or, after securing the sponsor's signature, you can email your application directly to Mary Anne Rozsa, marrozsa@comcast.net, or mail the application to the address below, to be received **no later than the due date.**

Mini-Grant Committee  
c/o Mary Anne Rozsa  
1787 Sterling Court  
Livermore, CA 94550

2) Attend the Rotary meeting at which the grants are to be awarded, or have someone represent you if you are unable to attend.

- **It is the responsibility of the Rotary Sponsor to:**

1) Ensure that the application is filled out completely, including the budget section.

2) Ensure that the applicant knows that the application must be submitted to the Chair or Co-Chair of the Mini-grant Committee, the Club Secretary, or mail/email the application, to be received no later than the due date.

**NOTE:** A Sponsor may submit a maximum of (4) grants per cycle.