

ROTARY CLUB OF LIVERMORE
APPLICATION GUIDELINES FOR CLUB GRANT
2020-2021

Club Grants up to \$600 are awarded to deserving groups and individuals for projects, activities, and/or materials that benefit the Livermore community. If funds are available and the Grant Committee judges that the demonstrated need is greater than \$600, the Committee may award additional grant funds up to \$1000.

Applications are due / awards presented:

- September 9 / October 7
- December 2 / January 13
- March 3 / April 7

It is the responsibility of the applicant to:

- Complete all sections of the application and have a Rotary member sponsor sign it. All applications must be signed and dated by a member of the Rotary Club of Livermore (noon club) **before they are sent to the Club Grant Committee**. Applications received without a member sponsor will not be considered.
- The Grant Committee must receive the sponsored application by the due date. It is your responsibility to ensure that either you or the sponsor will email your application directly to Mary Anne Rozsa, marrozsa@comcast.net, or mail the application to the address below, to be received no later than the due date.

Club Grant Committee
c/o Mary Anne Rozsa
1787 Sterling Court
Livermore, CA 94550

- Attend the Rotary meeting at which the grants are to be awarded, or have someone represent you if you are unable to attend. (Required to receive the award.)

It is the responsibility of the Rotary Sponsor to:

- Ensure that all sections of the application are filled out completely, including the Project Budget section and the All Sources of Funds section.
- Ensure that the applicant knows that the application must be received by Mary Anne Rozsa no later than the due date.

NOTE:

- An applicant may submit only one application per cycle.
- An applicant may receive only one Club Grant per fiscal year.
- A club member may sponsor up to 4 applications per cycle.
- An organization/school may submit up to 4 applications per cycle.
- Applications must be submitted on the current form.

ROTARY CLUB OF LIVERMORE CLUB GRANT APPLICATION
2020-2021

This page must be completed in its entirety. Incomplete applications will not be considered.

Applicant and/or Organization:	
Mailing Address:	
Contact Person:	
Best Contact Phone #:	E-mail address:
Make check out to:	
Background/Brief History: If the request is from an organization, describe in 50 words or less the purpose and history of the organization. If the request is from an individual, describe your relationship to the project. (We want to know who you are and who/what it is for.)	
Description of Project: What will the grant be used for? If this is part of a larger project, describe that project. Please use a separate sheet if you need more space. (iPads/computers are considered for Math, Science, and Special Day Classes only.)	
Supporting Project Budget: List <u>all</u> items being sought, and their cost, and indicate those being sought from Rotary. Example: one camera--\$150, five books-\$200, three packs of film paper @ 40=\$120, one computer @\$500. All but computer sought from Rotary.	
<u>AMOUNT REQUESTED FOR ROTARY CLUB GRANT</u> \$	
All Sources of Funds: List amounts being sought from all sources. If there are no other sources, please state that.	
<u>TOTAL AMOUNT REQUESTED FROM ALL SOURCES</u> \$	
Rotary Club Sponsor _____ Date: _____ (Signature of a sponsor from the Rotary Club of Livermore is required.)	
Sponsor's Best Contact Phone Number: _____	
Sponsor's Email: _____	