ROTARY CLUB OF LIVERMORE
CLUB GRANT APPLICATION GUIDELINES-2023-2024

Club Grants up to $600 are awarded to deserving groups and individuals for projects, activities, and/or materials which benefit the Livermore community. If funds are available and the Grant Committee judges that the demonstrated need is greater than $600, the Committee may award some additional grant funds. These grants will not support the purchase of computers.

Applications are due:

- September 6th- Wednesday- Fall Cycle- Grants Due
  October 4th club meeting for the Fall Grants to be presented
- December 6th – Wednesday- Winter Cycle- Grants Due
- January 10th club meeting for the Winter Grant to be presented
- March 6th- Wednesday- Spring Cycle- Grants Due
  April 3rd club meeting for the Spring Grants to be presented

It is the responsibility of the applicant to:

- Complete all sections of the application and have a Rotary member sponsor sign it. **All applications** must be signed and dated by a member of the Rotary Club of Livermore (noon club) **before they are sent to Club Grant Committee**. Applications received without a member sponsor will not be considered.

- The Grant Committee must receive the sponsored application by the due date. It is your responsibility to ensure that either you or the sponsor will email your application directly to both the Chair and Co-Chair:
  Mini-Grant Chair
  Roland Ellingsen
  2949 Worthing Common Livermore CA 94550
  rolandelling@gmail.com , (925) 895-1041 - Text or Call

  Co-Chair
  Linda Stanford
  4214 Bellmawr Dr. Livermore CA 94551
  lindastanford@sbcglobal.net (925)389-1322 – Text or Call

- Applications must be received on the due date.

- All grant recipients are required to either attend the Rotary meeting at which the grants are to be awarded or have someone represent you if you are unable to attend.

It is the responsibility of the Rotary Sponsor to:

- Ensure that all sections of the application are filled out completely, including the Project Budget section and the All Sources of Funds section.
- Ensure that the applicant knows that the application must be received by Roland Ellingsen(see above) no later than the due date.
  NOTE:
  - An applicant may receive only one Club Grant per fiscal year.
  - A Sponsor may submit at most 4 grants per cycle.
  - An organization/school may submit at most 4 applications per cycle.
  - Applications must be submitted on the current submission form

ROTARY CLUB OF LIVERMORE CLUB GRANT APPLICATION
2023-2024

This page must be completed in its entirety. Incomplete applications will not be considered.

School Name or Organization:	
Mailing Address:	
Contact Person:	
Best Contact Phone #:	**E-mail address:**
Make check out to:	

Background/Brief History: If the request is from an organization, describe in 50 words or less the purpose and history of the organization. If the request is from an individual, describe your relationship to the project. (We want to know who you are and who/what it is for.)

Description of Project: What will the grant be used for? If this is part of a larger project, describe that project. Please use a separate sheet if you need more space. (iPads/computers are considered for Math, Science, and Special Day Classes only.)

Supporting Project Budget: List all items being sought, and their cost, and indicate those being sought from Rotary. Example: one camera--$150, five books-$200, three packs of film paper @ 40=$120, one computer @$500. All but computer sought from Rotary.

AMOUNT REQUESTED FOR ROTARY CLUB GRANT	**$**

All Sources of Funds: List amounts being sought from all sources. If there are no other sources, please state that.

TOTAL AMOUNT REQUESTED FROM ALL SOURCES	**$**

Rotary Club Sponsor_____Date:_____

(Signature of a sponsor from the Rotary Club of Livermore is required.)

Sponsor's Best Contact Phone Number:_____ Sponsor's Email:__